



31/1/2022

Dear Sir/Madam – Customers of Clarity Press Ltd

We hope you have got off to a good start for 2022 and in spite of the challenges, our hope is that it is a great year for all.

As of 1st February 2022 Clarity is merging with our sister company CQ Group Ltd. We already work closely together and our buildings are located next to each other; the ownership of both entities are the same. For many clients, suppliers and certainly our staff the merge will not be much of a change. Tom who has been helping many of our Clarity Customers works for CQ also, so it will be business as normal for him.

What does this mean for you? Business as usual - with a few tweaks:

- **New Bank Account # - CQ Group Ltd – Kiwibank - 38 9022 0205227 03**
- Reception is across the carpark at CQ, 103 Wrights Rd (next to Clarity Press)
- Hours are 8am – 4pm Monday to Friday
- Emails as follows – **(Clarity Press emails will be redirected and will still remain operational)**
quotes@cq.co.nz for any quoting requirements
info@cq.co.nz for printing jobs/design jobs/general production queries and sales
admin@cq.co.nz for accounts both receivables and payables
- Phone number is 03 963 8899 for the main CQ Group line **(Clarity Press phone numbers you now use will remain operational)**

Invoices will be sent from -

CQ Group Ltd
103 Wrights Road
PO Box 42 142
Tower Junction
Christchurch
03 963 8899

NZBN 9429036725151
Incorporated 29 October 2001
CQ Group Ltd GST # 80 499 507

The consistent professional standard that has been paramount within Clarity Press Ltd will not change now you are working with CQ Group Ltd.

If you would like any further documentation regarding CQ Group Ltd or have any queries you are welcome to call the Director David Parsons on 021 72 9992 or email david@cq.co.nz.

Yours sincerely

David Parsons
Director of CQ & Clarity Press